

No.F.8-23/2009-NLM.3
Government of India
Ministry of Human Resource Development
Deptt. of School Education and Literacy

Shastri Bhawan, New Delhi
Dated: 24th July, 2009

Subject: Updating of details regarding NGO scheme/grants on the Portal of Planning Commission.

A copy of the minutes of the meeting held in Planning Commission on 7.7.2009 on Non Governmental Organisations (NGO) data based management is enclosed.

In the meeting the following decisions were taken:

- a) All participating ministries/departments/government bodies need to update the list showing names of their nodal officers and sub nodal officers on the NGO-PS. The list should also clearly indicate which sub-nodal officer is responsible for which scheme (Action: All ministries/departments/government bodies)
- b) All participating ministries/departments/government bodies need to update the details of their schemes on the portal. (Action: All ministries/departments/government bodies)
- c) All participating ministries/departments/government bodies need to enter, on the portal, details of grants sanctioned by them from 2009-10. (Action: All ministries/departments/government bodies)
- d) All participating ministries/departments/government bodies need to enter, on the portal, details of VOs/NGOs blacklisted by them. (Action: All ministries/departments/government bodies)

In pursuance of above decisions, a copy of the Scheme of Support to Voluntary Agencies for Adult Education & Skill Development is enclosed for uploading in lieu of earlier scheme of Support to NGO for Adult Education. Further details of grants released to 271 JSS during 2009-10 is also enclosed for uploading in the Portal.

NIC is requested to kindly upload above details in accordance with the decisions of the Planning Commission.

Director (H.R./M)
(NIC, Education)

A. Saha
Sr. System Analyst

Dr
29/7/09
U.S.S.
Bani
29/7/09

Yojana Bhavan, Sansad Marg
New Delhi
16th July 2009

OFFICE MEMORANDUM

Sub: Minutes of meeting on 'NGO Database Management' held on
07/07/09 at Planning Commission

Please find enclosed a copy of the Minutes of the meeting 'NGO Database Management' held on 07/07/09 at Yojana Bhavan, Planning Commission, for information and necessary action.

This issues with the approval of Special Consultant (VAC), Planning Commission.

Rupa Dutta
(Rupa Dutta)
Director (VAC)
Tel: 23353437
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May please take further
necessary action. Copy of
the Minutes may also be
forwarded to IEDC and
SSA.

[Signature]
21.7.09

Dir (VAC-1)

Copy forwarded to : i) Shri. Virendra Kumar, VS (IEDC)
ii) Shri. Ravi Chand, VS (SSA)
for necessary action

[Signature]
21/7/09

Sub: Minutes of the Meeting on the NGO Partnership System held on 07th July 2009 at Yojana Bhavan, Planning Commission

A meeting was held under the chairpersonship of Ms. Firoza Mehotra, Spl. Consultant (VAC), Planning Commission on 7th July 2009 at Yojana Bhavan, Planning Commission to discuss various issues to make the NGO Partnership System operational. List of the participants is enclosed (Annex-I).

The meeting began with a round of introduction and a warm welcome extended by the chairperson to all the participants. The chairperson briefly explained the agenda of the meeting and requested Mr. D. P Misra, Pr. Systems Analyst, NIC, to give a demonstration of the details of the revamped Home Page of the 'NGO Partnership System', Self Declaration Form, Sign Up process, list of Nodal Officers, and on other facilities available at NGO Partnership System.

After discussions the following decisions were mutually agreed on:

- ❖ To make some changes in the advertisement regarding NGO-PS, prepared by VAC, so as to include the names of the participating Ministries/Departments/Government Bodies, mention the association with NIC etc. **[Action: VAC]**
- ❖ In the Self Declaration Form, option for the selection of 'State' should be made mandatory in the selection of area of operation. **[Action: NIC]**
- ❖ A line stating 'The NGO signed up with the portal has not signed up with any other name or details in the same portal with a different login id and password' need to be included in the Self Declaration. **[Action: VAC & NIC]**
- ❖ Secretary, Planning Commission may write to all Chief Secretaries of all the States about the NGO-PS and ask them to publicize the same with their local VOs / NGOs and ask them to Sign Up with the portal at the earliest. **[Action: VAC]**
- ❖ All participating ministries/departments/government bodies need to update the list showing names of their nodal officers and sub nodal officers on the NGO-PS. The list should also clearly indicate which sub-nodal officer is responsible for which scheme **[Action: All ministries/departments/government bodies]**
- ❖ All participating ministries/departments/government bodies need to update the details of their schemes on the portal. **[Action: All ministries/departments/government bodies]**

- ❖ All participating ministries/departments/government bodies need to enter , on the portal, details of grants sanctioned by them from 2009-10 **[Action: All ministries/departments/government bodies]**
- ❖ All participating ministries/departments/government bodies need to enter, on the portal, details of VOs/NGOs blacklisted by them. **[Action: All ministries/departments/government bodies]**
- ❖ Department of Aids Control / NACO is to be included as one of the partner Departments/Ministries of the NGO-PS **[Action: VAC & NIC]**
- ❖ Keeping in view of the double registration system prevailing in Maharashtra and Gujarat, the possibility of incorporating the multiple registration facility in the portal needs to be examined further. **[Action: VAC & NIC]**
- ❖ All partner Departments/Ministries/Government Bodies are to include the advertisement about NGO-PS on their own websites, news letters, other print and visual media etc. A soft copy of the advertisement will be sent, by VAC to all partner Departments/Ministries soon. **[Action: VAC and all ministries / departments / government bodies]**
- ❖ Since in CAPART and NACO applications for grants are quite centralized, they will work out the details (process and levels) of making online applications by NGOs. This could be discussed and finalized in the next meeting. **[Action: CAPART and NACO]**
- ❖ The rest of the Departments/Ministries will have internal discussions in their respective Departments/Ministries and come out with solutions / new systems to make online applications through NGO-PS a workable reality. **[Action: All ministries / departments]**
- ❖ The Chairperson summed up the discussion stating that as one of the main objectives is to make it possible and convenient for VOs/NGOs to apply for grants online and track their applications, we may need to bring about a systemic change in the way we invite, receive, process and sanction applications for grants. Just changing the existing system into a digital form may not suffice. The kind of requirements / acceptability and processes may also need to be looked at afresh and changed to become more trusting of VOs/NGOs and more user-friendly. In view of this perhaps, separate meetings with respective Departments/Ministries might have to be arranged to sort out the above. **[Action: All ministries / departments / government bodies and VAC]**

The Chairperson thanked all the participants for their valuable contributions.

List of participants of a meeting on NGO Database Management held on
7th July 2009 at 03:30 P.M, Yojana Bhavan, Planning Commission

Ms. Firoza Mehrotra
Spl. Consultant (VAC), Planning Commission

- in Chair

Smt. Nandita Chatterjee
Deputy Director General
CAPART HQ
Lodhi Road, New Delhi -3

Dr. Vinod Aggarwal
Joint Secretary
Ministry of Social Justice & Empowerment,
'A' Wing, 6th Floor, Shastri Bhavan,
New Delhi - 110 001

Dr. V.M. Agarwal
Dy. Commissioner
Ministry of Health & Family Welfare
CGHS Dispensary, Sector-12, R.K. Puram
New Delhi

Roopa Srinivasan
Director
Ministry of Culture
Shastri Bhavan, New Delhi-110001

Ms Kalyani Chadda
Director (IT), Ministry of Women & Child Development
Shastri Bhawan, New Delhi, New Delhi-110001

Dr. Ajay Khara
Joint Director
NACO, 36, Janpath,
New Delhi-1

Mr. R. Ramamurthy
Under Secretary (NGO)
Ministry of Tribal Affairs
Shastri Bhavan, New Delhi-110001

Mr.H.S.Hora
Technical Director (NIC)
Ministry of Tribal Affairs
Shastri Bhavan, New Delhi-110001